

**Minutes**  
**Ashtabula County Senior Services Levy Advisory Board**  
**March 13, 2019**

**Present**

Patrick Arcaro  
Jerome Brockway  
Paul Fuller  
Susan Hill  
Mary Pepperney  
Mary Runyan  
Virginia Walker  
Jane Wallace  
Pam Zack  
Lynn Zalewski

**Absent**

Neroy Carter  
Dianne Solebrino  
Michelle Thomas

**Staff**

Alissa Drees  
Darcy Mosier  
Ronald Smith

**BOCC**

Kathryn Whittington

**Call to Order**

Dr. Brockway called the meeting to order.

**Introductions**

Dr. Brockway introduced the new Social Program Specialist, Darcy Mosier. Dr. Brockway also introduced and welcomed Kathryn Whittington as the new commissioner representative and Lynn Zalewski and Willetta Bunch-Marbury as new members of the Senior Levy Advisory Board. All attendees of Senior Levy Advisory Board made introductions.

**Approval of Minutes**

Dr. Brockway asked the board to review the minutes from January 9th, 2019. After the board read over the minutes, Paul Fuller made the motion to approve the minutes from January 9th, 2019. Susan Hill seconded the motion. Motion carried.

**Chair's Report**

Dr. Brockway presented Randy Jones on behalf of the board a Letter and Proclamation for his service to the Senior Levy Advisory Board. In addition, Kathryn Whittington presented Randy Jones with a certificate of recognition from the Commissioners for his time given to the Senior Levy Advisory Board and community. A Senior Levy Advisory Board contact information handout was given to board members. Dr. Brockway asked the board to check the Senior Levy Advisory Board contact information and asked for corrections to be made, if necessary.

**Funding**

Ron Smith presented the Revenue & Expense Report. Ron also provided a three-year comparison and stated the revenue reflects the ending date of February and not current due to the processing of invoices. The year began with \$968,429.59. As of February 28<sup>th</sup>, 2019, the cash balance revenue was \$969,429.59 with \$0.00 current year revenue. Total available balance was \$141,493.41 and total expenses were \$226,936.18. Ron shared to date, March 13<sup>th</sup>, 2019 the first half of real estate funds totaling \$1,220,050.00 were received and deposited but are not reflected in this report. Ron stated at this time 16.6% is an average percentage of expenses used by providers for two months. Ron also noted that Catholic Charities expenses were above the 16.6% average however, the 16.6% does not apply to guardianship as they bill other funds first.

## Contract Reports

Contract Report: Alissa Drees presented the contract report. This report represents payments made against provider's contracts beginning January 1, 2019 through the calendar year. Alissa Drees reported that all the providers should have used approximately 8% of their annual budget by February 1, 2019. Alissa reviewed why providers were slightly off the average 8%; Chore/Handyman-ACCOA 4%, CHRC 0% and CNP 1% due to no snow plowing service needed due to mild weather; Guardian/Payeeship-CCOAC- was at 4% due to using other funds at this time; Transportation- CNP was at 10% and typically will level off. All other providers within the approximate 8% range of their annual budget. Adult Protective Services reflects an increase in referrals to date with an increase of 119%. Alissa Drees noted this was possibly due to the holiday season and this should be monitored for trends or patterns.

Wait List: Alissa Drees reported that CNP- Home Delivered Meals had 11 individuals on the waitlist and all 11 were a level 1 & 2 priority (clients that want the service, not necessarily need the service). ARHHS-Personal Care had 21 individuals on the waitlist; 7 of those individuals were receiving services from other programs and 14 individuals were at a low priority level. The 7 individuals receiving other services and, on the waitlist, include pending removal of acute care need, pending assessment results and 4 clients did not return phone calls. Alissa expressed the numbers do not reflect a true breakdown of the waitlist. ACCAA- Homemaker have 2 individuals on the waitlist, but the individuals have yet to return the call. CNP- Homemaker had 29 individuals on the waitlist. When asked, CNP confirmed those individuals on the waitlist are all on the low priority level and may be added when space is available. Board members inquired who is assessing and how are they assessing the individuals to determine the level of need. Alissa Drees explained there are 4 levels; 1 being the least amount of need up to level 4; most need. Alissa Drees went on to express that the homemaker providers go to the site to assess and the home delivered meals providers assess over the phone.

## Committees

1. Personal Care/Independence & Wellness Committee – The committee met February 11, 2019 at 10:00 am at the Donahoe Center Video Conference Room. The committee discussed how Personal Care has become more of an issue and the waitlists reflects that by the numbers and needs. The committee discussed the possibility of exploring if family members can be compensated through a voucher program to be caregivers to their loved ones.
2. Senior Conference Committee-(Senior Conference set for Friday June 7, 2019)- This year's theme is "Aging Plus Action". The speakers are Judge Albert Campese on Elder Law and Advance Directives, Linda Beeman discussing living options, Bonnie Konczal; YMCA Outreach Program and Larry Frimerman from the Metroparks sharing events and activities available. Registration forms, advertising, promotional items are all being researched by committee. Next committee meeting is March 18<sup>th</sup>, 2019 at 10:00am in the JFS front conference room. Everyone is welcome to attend. Virginia added that she attended an AARP informative lecture at Ashtabula County Public Library and expressed Terry Supancic would be interested in speaking or participating as a vendor at this year's event. Willietta Bunch-Marbury shared contact information for Dr. H to provide Lakeside High School volunteers for the Senior Conference.

3. Senior Levy Campaign Chair- Kathryn Whittington, Mary Pepperney, Paul Fuller, Randy Jones have agreed to chair the Senior Levy campaign. Dr. Brockway thanked those stepping up to lead the campaign committee and invited others in the community to get involved. Paul Fuller added that it is not just the Senior Levy Advisory Board that need to get involved but others should be asked to volunteer.

### Old Business:

Commissioner Kathryn Whittington expressed to the Senior Levy Campaign Chairs and Senior Levy Advisory Board that it is the desire of the Commissioners and a recommendation to put the Senior Levy on the 3/2020 ballot which allows a 11/2020 possible ballot if the levy does not pass 3/2020. Kathryn Whittington also shared that the levy does not expire until the end of 2020. Dr. Brockway and Commissioner Whittington suggested by the end of summer or beginning of fall to begin organizing the campaign.

The motion to ratify the By-Law Revision (change the Officer's term from a 1-year term to a 2-year term) was made by Susan Hill. Mary Runyan seconded the motion. Motion carried.

Patrick Arcaro shared information to help the Senior Levy Advisory Board make an informed decision with regards to the By-law age change from 60-65. Patrick Arcaro supplied the board with a copy of the 3/7/00 Senior Levy ballot and the By-Laws of the Ashtabula County Senior Services Levy Advisory Board. Patrick Arcaro brought the boards attention to Article II where it does mention age and if the age change was agreed upon, the By-Laws would need revised to reflect the age of 65. Patrick Arcaro further investigated the legalities by contacting the Prosecutors office regarding ballot language. He discovered the replacement levies do not reference age. Patrick Arcaro also noticed the resolution did not indicate an age, either. Alissa Drees provided the board with a breakdown of services; age group 60-64. The data exhibited 276 individuals or 11.10% between the ages 60-64 that have received provider services in the year 2018. This percentage is out of 2,486 individuals, over-all. Mary Pepperney questioned if there were services provided to the 60-64 age group under the Older Americans Act. Mary Pepperney believed the Older Americans Act information should be investigated and if it applies could be an informative tool during the Senior Levy Campaign. Dr. Brockway suggested Alissa Drees provide a snapshot of cost and services that are currently being used from the 60-64 age group. Mary Pepperney added there may be a possibility of saving money but also utilizing staff where there is a greater need if the age change was implemented.

Patrick Arcaro presented to the board an email from Barb Klingensmith, Program Director for County Neighbor Program. Barb shared ODOT presented the opportunity to provide 80% funding for a new van. However, her share needed was 20%; \$9,464.80. Barb added a great appreciation for any help raising these funds from the Senior Levy. Mary Pepperney made the motion to approve the 20%; \$9,464.80 from the Special Projects fund for Barb Klingensmith and County Neighbor Program to pay for the balance needed to purchase the van. Paul Fuller second. Motion carried. Due to the urgency and timeline in which Barb had to work within, Mary Pepperney made a motion for the officers and administrative agency to authorize up to \$9,480.00 for the remaining balance needed to purchase the CNP van if needed prior to the next Senior Levy Advisory Board meeting, May 15, 2019. Susan Hill second the motion. Motion carried.

Patrick Arcaro shared Joe Rossi was not available to attend this, March 13<sup>th</sup>, Senior Levy Advisory Board meeting. Patrick Arcaro added the invitation to Mr. Rossi was always open. Mary Pepperney went on to share that she was invited by Joe Rossi to be on the Area Agency on Aging, District 11 Advisory Board as a representative of Ashtabula County.

**New Business:**

*1. Feed the Hope for consideration of sponsor/ corporate sponsorship.*

**Public Comment**

No public available for comment.

**Adjourn**

Jane Wallace made the motion to adjourn the meeting. Virginia Walker seconded the motion. Motion carried. The meeting was adjourned.

**Next Board Meeting**

**May 15<sup>th</sup>, 2019**

**Ohio Means Jobs**