

Minutes
Ashtabula County Senior Services Levy Advisory Board
March 14, 2018

Present

Patrick Arcaro
Jerome Brockway
Joyce Crease
Susan Hill
Randy Jones
Mary Runyan
Michelle Thomas
Virginia Walker
Jane Wallace

Absent

Debra Boyle
Neroy Carter
Paul Fuller
Mary Pepperney
Pam Zack
Camille Zalar

Staff

Alissa Drees
Kira Ernst
Ronald Smith

BOCC

JP Ducro

Call to Order

Dr. Brockway called the meeting to order.

Approval of minutes

Dr. Brockway asked the board to review the minutes from January 10, 2018. After the board read over the minutes and notes, Randy Jones made the motion to approve the minutes from January 10, 2018 and Mary Runyan seconded the motion. All in favor.

Chair's Report

Dr. Brockway informed the board that the May Senior Levy Advisory Board Meeting was moved to May 2, 2018. He stated the contact information form had been updated for multiple board members.

Funding

Ron Smith presented the Revenue & Expense Report as of February 28, 2018. He stated that the year began with \$952,571.93, and \$0.00 was collected in taxes from the Senior Levy for a total available amount of \$952,571.93. The total expenses YTD were \$280,051.59.

Contract Reports

Contract Report: Kira Ernst presented the contract report. The report represented payments made against provider's contracts that began January 1, 2018 and ran through the calendar year. Kira reported all the providers should have used 17% of their annual budget.

Wait List: Kira Ernst reported Country Neighbors waitlist for home delivered meals has decreased due to priority clients beginning to receive services in March. Community Action reported an increase in referrals for their homemaker services. Alissa stated that Ashtabula County Council now has four part-time employees to help their waitlist decrease.

Committees

RFP Committees – Dr. Brockway stated that the 2018 RFP Evaluation Committees will remain the same as the 2017 RFP Committees.

Levy Program Committee – Dr. Brockway asked the board who would like to be on the program committee. This committee will evaluate the current programs, see how the RFP can grow, and if there are any new programs to be explored. Board members Randy Jones, JP Ducro, Dr. Brockway, Michelle Thomas, Susan Hill, Paul Fuller, and Mary Pepperney all stated they would like take part in the program committee. The board came to the agreement that the Senior Levy should be placed on the November 2019 ballot.

Old Business

Senior Conference Update – Kira Ernst reported that the venue will be Lakeside High School. The conference will take place on June 8, 2018 beginning at 9:00am. She stated that Carl Feather and Stephanie Siegel will be speaking regarding the topic “Tour of Ashtabula County”. JP Ducro informed the board that there will be entertainment in the lunch room for seniors. Randy Jones made the motion to designate \$5,000.00 for the Senior Conference. Mary Runyan seconded the motion. All in favor.

New Business

Attendance – Dr. Brockway informed the board if they are unable to attend a meeting they need to email Kira Ernst in order for an absence to be excused. In the by-laws it states the board members can only miss 25% of the meetings as unexcused before being excused from the board by the Board of County Commissioners.

Google Docs – Dr. Brockway stated the board is considering using google docs for the RFP committees in 2018. He reported if board members needed a training for google docs ACDJFS will hold training sessions. All board members agreed to use google docs for the 2018 RFP process.

Public Comment

No public available for comment.

Adjourn

Mary Runyan made the motion to adjourn the meeting. Joyce Crease seconded the motion. All in favor. The meeting was adjourned.

Next Board Meeting

May 2, 2018

Ohio Means Jobs