

Minutes
Ashtabula County Senior Services Levy Advisory Board
January 9, 2019

Present

Patrick Arcaro
Jerome Brockway
Paul Fuller
Susan Hill
Mary Pepperney
Virginia Walker
Jane Wallace
Pam Zack

Absent

Neroy Carter
Mary Runyan
Michelle Thomas

Staff

Renee Dragon
Alissa Drees
Ronald Smith

BOCC

Casey Kozlowski

Call to Order

Dr. Brockway called the meeting to order.

Approval of Minutes

Dr. Brockway asked the board to review the minutes from November 14, 2018. After the board read over the minutes, Paul Fuller made the motion to approve the minutes from November 14, 2018. Susan Hill seconded the motion. All in favor.

Chair's Report

Dr. Brockway informed the board that the nominating committee recommended Lynne Zalewski (Geneva), Dianne Solebrino (Ashtabula), and Willetta Bunch-Marbury (Ashtabula) to serve as new Senior Levy Advisory Board members. At that time, Dr. Brockway asked if there was a motion to recommend all (3) nominees to the Board of Commissioners? Paul Fuller made the motion to approve the nominating committee's (3) recommendations. Susan Hill seconded the motion. All in favor. Patrick Arcaro mentioned that there were still (2) vacancies to be filled on the board, and that if anyone knew of any other persons interested to have them apply to the Board of Commissioners. Dr. Brockway then read a "Thank You" letter to the board from Trevor Sprague, Chief Executive Officer, of the YMCA. The letter expressed the YMCA's appreciation to the Senior Levy Advisory Board and ACDJFS for allowing them to expand their Outreach programs to the seniors of Ashtabula County. Dr. Brockway reminded all the members present that they needed to fill out the "Conflict of Interest" forms that were passed out, and they needed to be turned in by the end of the meeting. Casey Kozlowski brought with him a Proclamation Certificate for Randy Jones for his years of service on the Senior Levy Advisory Board. Dr. Brockway recommended that they invite Randy to the next Senior Levy Advisory Board meeting on March 13, 2019 and present the Proclamation Certificate to him then.

Funding

Ron Smith presented the Revenue & Expense Report as of December 31, 2018. He stated that the revenue for the year began with \$952,571.93, and \$1,818,485.88 was collected in taxes from the Senior Levy for total revenue available in the amount of \$2,771,057.81. The total expenses YTD were \$1,802,628.22. He also called attention to the increase in the 2018 Transportation expenses (114.5%) saying that this represented (15) months of payments due to CNP. CNP submitted

(3) months of prior year invoices late. Ron mentioned that if he removed (3) months of payments then the Transportation contract would be right around 99% of completion.

Ron then presented the 2019 Budget Proposal, projecting that \$1,840,788.00 in revenue should be collected from taxes for a total available amount of \$2,809,218.00. The total proposed expenses were \$1,882,908.00. Susan Hill made the motion to approve the 2019 Budget Proposal. Mary Pepperney seconded the motion. All in favor.

Contract Reports

Contract Report: Alissa Drees presented the contract report. This report represents payments made against provider's contracts beginning January 1, 2018 through December 31, 2018. Alissa reported that all the providers should have used approximately 92% of their annual budget as of November 2018, and she went through each program. Home Delivered Meals-ACCAA and CNP were down slightly because they were need based; Homemaker-ACCAA had a staffing issue, which was resolved, CHRC had a decrease in clients, therefore, they asked for less money for 2019, and CNP had an increase in clients, thus, they asked for more money for 2019; Chore/Handyman-ACCOA had an increase in services due to advertising on Facebook, and CHRC & CNP were down because of late starts on grass mowing and snow plowing; Personal Care-ARHHS & CNP were need based and would most likely use all of their contracts because they always had a waiting list; Guardian/Payeeship-CCOAC- was on track with where they should be; Transportation- CNP used all of its contract, therefore, they pooled their funding to cover the remaining contract; and Independence & Wellness- ACCAA used S/L funds up first, and ACCOA used all of its contract due to the increased demand in technology assistance and prescription assistance.

Wait List: Alissa Drees reported that CNP-Home Delivered Meals, ARHHS-Personal Care, CNP-Homemaker and ACCOA-Chore all consisted of slightly higher wait lists. Paul Fuller asked if ARHHS-Personal Care wait increase was due to a funding problem? Alissa responded "yes", that it was due to a matter of funding. Paul Fuller asked if S/L could give more money to Personal Care? Dr. Brockway suggested that the Personal Care/Independence & Wellness Committee discuss the possibility of granting more money to Personal Care at their February 11, 2019 meeting.

Committees

1. Personal Care/Independence & Wellness Committee –was scheduled for February 11, 2019 at 10:00 am at the Donahoe Center Video Conference Room.
2. Senior Conference Committee-(Senior Conference set for Friday June 7, 2019)- Paul Fuller, Susan Hill, Willetta Bunch-Marberry, Mary Pepperney, Mary Runyan, Michelle Thomas, Virginia Walker, Jane Wallace, Kathryn Whittington and Lynn Zalewski. Alissa would e-mail everyone with a meeting date and time.
3. Senior Levy Campaign Chair- Need someone to chair this committee. It was suggested that there possibly be Co-Chairs, and mentioned that maybe ask Dianne Solembrino to Chair, with (possibly) Mary Pepperney as the Co-Chair. Patrick Arcaro recommended that a Senior Levy Campaign Committee be formed.

4. Senior Levy Campaign Committee-Dr. Brockway, Paul Fuller, Susan Hill, Mary Pepperney, Virginia Walker, Jane Wallace, Pam Zack and the new board members. Dr. Brockway suggested having providers be on the committee as well. An organizational meeting would be planned for mid to late March 2019.

Old Business

Paul Fuller, Randy Jones and Mary Pepperney went to ACCOA and spoke to a group of seniors regarding services available, and what seniors wanted from Senior Levy tax dollars. Mary Pepperney implied that it was important to the seniors that board members visit the Senior Centers and have personal interaction with the centers, this could in turn help with publicizing the upcoming Senior Levy. The seniors also wanted to know the dollar amount of what the Senior Levy cost, per household or per person? Mary Pepperney felt that the campaign committee members needed to speak at churches and congregate meal sites (i.e. Village Table) also.

Mary Pepperney recommended contacting Mr. Joe Rossi, of the Area Agency on Aging, and have him attend the Senior Levy Advisory Board meetings and/or possibly serve on the board. Patrick Arcaro mentioned that it might be a conflict of interest for Joe Rossi to serve on the board, but he said that Joe Rossi served on prior levy committees. Patrick Arcaro recommended that we put him on the agenda every other month to get him involved in Ashtabula County. Dr. Brockway said that he would invite Joe Rossi to the March 2019 meeting to report on the Area Agency on Aging.

New Business:

1. Funding from the Senior Levy for the Senior Conference- Paul Fuller made the motion to fund the Senior Conference \$5000.00. Susan Hill seconded the motion. All in favor.
2. By-Law Revision (change the Officer's term from a 1-year term to a 2-year term)- Paul Fuller volunteered to draft the By-Law proposed change and e-mail it to all Senior Levy Advisory Board members 10 days prior to the March 13, 2019 meeting. Therefore, the proposed change could be voted on at the March 13, 2019 meeting.

Public Comment

No public available for comment.

Adjourn

Mary Pepperney made the motion to adjourn the meeting. Jane Wallace seconded the motion. All in favor. The meeting was adjourned.

Next Board Meeting

March 13, 2019

Ohio Means Jobs